

Meeting minutes – FSE Parent Council Meeting – October 19, 2023

5:30 PM

Fort Saskatchewan Elementary School

1. Call to order at 5:35pm
2. Introductions
3. Motion to approve the agenda -Dallas moves, Kristen seconds
4. Motion to approve the minutes of September 14, 2023 – Dallas moves, Kristen seconds
5. Reports
 - a. Admin Report – Shelby Labrecque - literacy & numeracy analysis, reading and enrichment program is going for a few more weeks (exciting impact), planning stages of a literacy consultant. Leadership retreat at end of Sept in Red Deer, highlights book “coherence: the right direction for systems...” concept of coherence, building collective purpose, collaborative cultures, deepening learning and accountability. Common goal – student’s success. Prof development day - Our students, our strengths. An inspiring collective, EIPS mission statement focus, commitments. Building and maintaining relationships. PD opportunities. Terry Fox Run - 270.05 raised, picture day, bus evac drill, elks program, eips metis inuit family gathering, read in week. Recipient of the station square Co-op – raised \$5567.61 to support snack and food needs of the school. New staff changes – Ms Dalyn working in GR 2, Ms Payne off indefinitely, Ms Townsend covering for her, Ms Fox has left, Ms Pierce has accepted that position. Fall budget submitted on Oct 16. Board of trustees visit on Oct 17. Gr 6 immunizations Oct 19. \$500 school engagement grant available as well. Contact form due Oct 23. ASCA membership, time to access. Emma Small is the contact for this, EIPS takes care of registration and costs. Conferences Oct 25-26 3:30-6:30, registration is open. Book fair will be open. Thursday is the last day for book fair purchases. Picture retakes Oct 25. Send an email to the teacher requesting this. Food bank drive starts Monday – 31st at the dance to wrap it up. Nov 1 – staff meeting day. Nov 3 is Remembrance Day service at 10:30 am, encouragement to wear Brownies, Scouts, etc uniforms. READ program last day Nov 17. Feb 12-Apr 19 will start up. Earth Rangers – environmental education, free assembly. Not having a December meeting. Report cards Dec 1 at 3pm. Early out Dec 6. Insurance review Nov 24 1-3:30 @ James Mowatt, chair invited to attend. Christmas Concert – Gr 1 – 6 Dec 7 in school gym 1pm & 6pm. Kindergarten Christmas concert Dec 13 & 14 in the afternoon, info to follow.
 - b. Trustee Report – Ralph Sorochan – MLA meeting Sept 20 Kyle Sochowski, plans for EIPS. Advocacy is an important piece of this. Meetings with MLAs will continue going forward. Requests to the MLA are important, if you have an opportunity to do this, ask. Read-in-week – literacy promotion (poster link). Literacy importance. Oct 5 – World teacher’s day, highlight the teachers of FSE – Hats off to the teachers!! A lot of educators that also fall under this umbrella. Update on facilities summer projects, almost 400 projects over the course of the summer. Range from electrical, interior and exterior, etc projects. Want the students to feel pride in the school and pride in their education, this is supported by facility services in our division. Thank you to Dallas for vice-chairing COSC. Sandra Stoddard – 3 year engagement plan, specialized programs,

links to all of those. Ask a membership and school engagement grant by Monday. Board tours, FSE, Fort Christian, Next Step, Fort High and Ecole Park. Staff did an excellent job, lots of positive comments from trustees and Sandra. That feedback and praise is well earned. Classroom modular requests (portable classrooms) – province hasn't committed to providing many modular buildings, board did approve request for 2 new modulars at southpointe school, the 2 final classrooms able to be added, 2 new to Ardrossan, 2 to replace 2 at Westborough elementary school. Insurance reviews, time for celebration and reflection. At the last assurance reviews, there were needs for the special needs programs that were missing – significant changes made this year to fill those gaps. Having them all at central, they are moving back to schools. Today received the financial reports, year ending Aug 31 and surplus ending on Aug 31. EIPS website board package section. Received enrollment report of Sept 29 – student head count is +277 students. 1.58% increase. At 2% there is an increase in funding, so we are not quite there. 60% increase in the budget allocation. Remembrance day ceremonies – thank you for the invitation to attend the ceremony. Next board meeting is Oct 30 at 10 am.

- c. COSC (Committee of School Councils) Report – Dallas – Engagement does not roll over any more. Unsure if we have rolled it over in the past or not. Theme is engagement in general. FS learn to read program – going to be similar to the impact program in SWP. Reading level based, 1:1 or small group setting going from school to school. Tech issues during the meeting. Good introduction.
 - d. Treasurer's Report (Breakfast Program) – Veronica Barton – breakfast program account is at \$0, due to inactivity. Should be \$1329.16 once reactivated. With the funding from Co-Op, is there need for expenses out of this account. Should there be a withdrawal on this to keep it active?
 - e. Breakfast Program Report (numbers, fundraiser) -
6. Business Arising from the minutes
 - a. Hot Lunch – Healthy Hunger – All the kids have finally been entered, need a way to add emails to the kids. November date for sure. Have approx. 30 restaurants to choose from.
 - b. Signing Authorities – Veronica – This account is on hold as it is frozen, once it's unfrozen we can make an appointment to have signing authorities transferred.
 7. New Business – Veronica – hot lunch and healthy hunger – old letters about fundraisers and miscellaneous. Can provide copy of communication to Shelby to send out via school messenger.
 8. Next meeting date – November 23, 5:30pm
 9. Meeting adjourned at 6:08