

**Fort Saskatchewan Elementary  
Parent Society ANNUAL GENERAL MEETING  
Meeting – Thursday, September 14, 2023  
Following Parent Council Meeting**

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Attendance: Ralph Sorochan (Trustee), Caitlyn Zabrick, Stephanie Stoddard, Dallas Kirtz, Sarah Pieterse (Teacher), Kim Zapesocki (Vice Principal), Noelene Morin (Teacher), Veronica Barton, Jarret Barron, Kristen Lynds, Shelby Labrecque (Principal)

1. Call to Order at 5:09pm – meeting chaired by Caitlyn Zabrick up to 6.d. and then by Stephanie Stoddard
2. Motion to approve the agenda – moved by Veronica, seconded by Stephanie, carried.
3. Motion to approve the Minutes of June 12, 2023 – moved by Caitlyn, seconded by Stephanie, carried.
4. Reports
  - a. Treasurer's Report
    - i. Casino made \$18,861.22
    - ii. Veronica will prepare a full report for the next meeting.
5. Business Arising from the Minutes – N/A
6. New Business
  - a. Wish List/Spending Priorities  
MOTION: To approve \$50 teacher allowance. Moved by Veronica, seconded by Stephanie, carried.
    - i. Risers for the Christmas concert (~\$2,000), Birch Bay (~\$1,400), Cookies & Milk before Christmas, Grade 6 farewell (~\$1,000).
  - b. Fundraising Plans
    - i. Halloween Dance – Stephanie will book both gyms. Will be cash donation for entry. Can set up a foodbank collection box as well. Stephanie to look at booking DJ from last year.
    - ii. Little Caesars – Lots of interest from parents. School does not have the ability to store products that require refrigeration.
    - iii. Cotton Candy – Before Easter
    - iv. Christmas Movie Night

- v. Both Cobs and Mabels Labels provide cash back when purchases are made referencing Fort Saskatchewan Elementary
  - c. Society Annual Return - submit along with copy of financial statements for September 2021 – September 2022 needs to be submitted to Government of Alberta
  - d. Elections of Executive for 2022-2023 School Year:  
  
All positions were acclaimed:  
    Chairperson: Stephanie Stoddard  
    Vice Chairperson: Dallas Kirtz  
    Secretary: Kristen Lynds  
    Treasurer: Veronica Barton
  - e. Confirm signing authorities for the “F.S.E.S. Parent Society 0967117” at Servus Credit Union, the account will remain 2 to sign:  
Veronica Barton and Dallas Kirtz to be added.  
The NetBanking Administer will be Veronica Barton.
  - f. Secretary information will be passed over to Kristen. FSE Parent Society Gmail account has Google Doc which will be used to store documents. Kristen to investigate digitizing the binder.
  - g. Post Meeting Note: Veronica to investigate terms of the movie license. Can teachers use it to show movies in class?
7. Next Meeting: October 19, 2023, after Parent Council Meeting
8. Meeting adjourned at 6:25pm