



**Fort Saskatchewan Elementary
Parent Society
MINUTES – June 12, 2023**

Attendance: Veronica Barton, Gillian Buhler (Teacher), Shelby Labrecque (Principal), Ralph Sorochan (School Trustee), Stephanie Stoddard, Lauren Taubenheim (online), Nicole Way, Caitlyn Zabrick

Call to Order at 5:53 pm (Caitlyn chaired the meeting)

1. Motion to Approve the Agenda: - Moved by Caitlyn, seconded by Nicole, carried.
2. Motion to Approve the Minutes of April 13, 2023: Moved by Veronica, seconded by Caitlyn, carried.
3. Reports
 - a. Treasurer's Report
 - i. Operating Account – \$6,657.36 (Fundraising is needed)
 - ii. Casino Account – \$3,999.89
4. Business Arising from the Minutes – Casino Info – Casino night went well. Total expenses from holding the casino (hotels, food, & mileage) \$640.00. First Casino deposit should be seen prior to September.

MOTION: To approve \$1700.00 for the purchase of school agendas. Moved by Caitlyn, seconded by Nicole, Carried.

5. New Business

- a. Wish List / Spending Priorities – coach spirit wear for the teachers/staff for next school year. Revisit this request in September.
- b. Hot Lunch – The munchalunch platform invoice is in and will need to be paid prior to september unless we decide to switch to healthyhunger. The total for munchalunch is \$350. HH is a free platform but will be a learning curve. Update from Nicole: I will pass on a spreadsheet of the profit/loss each hot lunch made. There are currently families who still have outstanding amounts for hot lunch. Two emails have been sent and one final one will be emailed to those who have large amounts owing. I will pass this information on to Lauren.

- c. Movie Night May 26 - The movie night was a success although there were definitely some set up hiccups. I would recommend having more volunteers with the concession along with having a designated person for the movie set up. Trying to do both at the same time was super difficult, especially not knowing how to use the projector/speaker setup. There was a marginal profit of approximately \$122 plus \$37 in bottle donations. That being said, we now have enough popcorn to last us through an apocalypse so the concession expenses will be much smaller in the future and this can cover many months of popcorn days. I think this was a fun and productive community event and would recommend that we continue to organize these in the future. Our school definitely needs some more work on community gatherings post covid.
 - There were leftover candy bags that we would like to donate to the grade 6 farewell bags.

d. Fundraising Plans – none currently for next school year

- e. Year End Expense Report: Our YTD budget puts us in the positive \$1935 thanks to some amazing fundraising efforts. However, an approved invoice for decodable books from the 2021/22 school year that was only invoiced in September has skewed our annual expense report. Because these books weren't included in the previous year's reports, it does put us in the negative. As such, our bottom line for the 2022/23 school year is -\$754. There are some classroom expenses to be paid so this number may change, but a final report will be shared by the end of the week.

6. Next Meeting: AGM in September. Date and time to be determined next school year

7. Meeting Adjourned at 6:09 pm.