



**Fort Saskatchewan Elementary  
Parent Society  
MINUTES – January 25, 2023**

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Attendance: Veronica Barton, Shelby Labrecque (Principal), Laura Simpson, Ralph Sorochan (School Trustee Liaison), Stephanie Stoddard, Lauren Taubenheim, Nicole Way, Caitlyn Zabrick, Kim Zapesocki (Assistant Principal)

Call to Order at 6:26 pm (Caitlyn chaired the meeting)

1. Motion to Approve the Agenda: - Moved by Caitlyn, seconded by Nicole, carried.
2. Motion to Approve the Minutes of November 30, 2022: Moved by Caitlyn, seconded by Veronica, carried.
3. Reports
  - a. Treasurer's Report
    - i. Operating Account – \$5260.89 (does not include expense of stage cost nor Birch Bay field trip. Account Balance also is slightly overstated as it includes hot lunch sales)
    - ii. Casino Account – \$4,780.21 Next Casino is Sunday April 23. Will need to advertise we need parent volunteers. There is only one date and in previous years we volunteered two nights in a row, so Caitlyn will look into this. We will need a minimum of \$3500 to pay the Casino Manager so will keep the remaining funds in the casino account to cover that expense.
4. Business Arising from the Minutes – none
5. New Business
  - a. Wish List / Spending Priorities –
    - Drums (Indigenous gathering drum and 5-7 smaller individual drums) but Kim asked we hold off as her wants for the music room may not be what the new music teacher wishes for
    - Agendas for next school year \$1100 – we will revisit if we are able to cover this cost during the March 2 meeting
    - Young Authors Conference \$180

MOTION: To approve \$180.00 for the Young Author's Conference. Moved by Caitlyn, seconded by Nicole, Carried

- b. Hot Lunch – Going well. The lunches for February to June are ready for ordering in Munch a Lunch. -There should have been a couple cash payments sent to the school but there was nothing in the mailbox. Nicole will look into the details of the payments we should have received.
- c. Fundraising Plans
  - i. Spring Dance – Caitlyn will ask if the gym is available to host another dance on May 12.
  - ii. Chip/Popcorn days – Lauren will do a chip day on February 22. Chips will be sold at \$1.00/ bag. Presales, the day prior so students can select which chips they would like. Students must bring cash to school. Ms. Simpson offered the Grade 5's to count orders/cash and distribute chips to the classes.
- d. Bottle Drive – want to host a bottle drive during Parent Teacher interviews on February 1 & 2. Nicole will text the Sherwood Park bottle depot to see if they are able to drop off then pick up the trailer both evenings. Incentive to students that if funds are raised over \$1000, they can select from four options that school staff are willing to do.
- e. Potential to have Popcorn days – discuss during March meeting
- f. Child Care – Caitlyn asked if we could look into having child care if perhaps that would increase parent involvement in Parent Council meetings. Other schools (Bruderheim) do this and have students from Grade 6/5 care for younger children.

6. Next Meeting: March 2 following the Parent Council meeting

7. Meeting Adjourned at 6:59 pm.