



**Fort Saskatchewan Elementary  
Parent Society  
MINUTES – November 30, 2022**

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Attendance: Veronica Barton, Shelby Labrecque (Principal), Ralph Sorochan (School Trustee Liaison), Lauren Taubenheim, Nicole Way, Caitlyn Zabrick, Kim Zapesocki (Assistant Principal)

Call to Order at 6:00 pm (Caitlyn chaired the meeting)

1. Motion to Approve the Agenda: - Moved by Caitlyn, seconded by Lauren, carried.
2. Motion to Approve the Minutes of October 25, 2022: Moved by Caitlyn, seconded by Veronica, carried.
3. Reports
  - a. Treasurer's Report
    - i. Operating Account – \$6963.71 (does not include \$620 in cash from poinsettia sales, minus the cheque to root seller for \$1058. Account Balance also is overstated as it includes hot lunch sales for December and January)
    - ii. Casino Account – \$4,780.21
4. Business Arising from the Minutes – Vendor sale was cancelled due to lack of committed vendors. Vendor feedback was that they plan which vendor events they will attend far in advance. For future sales we will recruit vendors much earlier. Poinsettia sales did well it made \$546. Poinsettia's will be delivered on Monday with pickup being both Tuesday and Wednesday
5. New Business
  - a. Wish List / Spending Priorities –
    - Music wish list to come
    - Shelby is not currently wishing for anything as of now
    - Kim did mention big items such as a projector for the gym is needed

MOTION: To approve \$75.00 for the school dance janitor fee. Moved by Lauren, seconded by Caitlyn, Carried

MOTION: To approve \$50 for a gift card for Mrs. Thompson's retirement. Moved by Caitlyn, seconded by Nicole, Carried.

- b. Hot Lunch – Edo still hasn't emailed Nicole back so she will be certain to bring a paper copy of the order to the restaurant
- c. Fundraising Plans
  - i. Christmas concert – will sell raffle tickets at the concert for the front row. Need to ensure we have a AGLC licence for that evening. Will raffle tickets at \$10/pair. A total of 10 chairs will be raffled.
  - ii. Chip/Popcorn days – Lauren will do a chip day on the 13<sup>th</sup> & 14<sup>th</sup> (so both Kindergarten classes are included). Chips will be sold from classroom to classroom at \$1.00/ bag. No presales, students must bring cash to school the day of.
- d. Milk & Cookies – There are 280 students and 28 staff members. Nicole will call Costco to see if they can provide peanut free cookies. We will go through Co-op for milk. Any extra cookies and milk will be donated to The Girls & Boys Club
- e. Caitlyn would like to add a Fundraiser Organizer position to the AGM election next year. We will need to look into the bylaws to confirm we are able to do this.

6. Next Meeting: January 25 following the Parent Council meeting

7. Meeting Adjourned at 6:34 pm.