



Fort Saskatchewan Elementary Parent Society
ANNUAL GENERAL MEETING
MINUTES – September 26, 2022

Attendance: Veronica Barton, Kristi Cockburn, Shelby Labrecque (Principal), Sarah Pieterse, Stephanie Stoddard, Lauren Taubenheim, Tracey Thompson (Teacher), Nicole Way, Kenzie Wilson, Caitlyn Zabrick, Kim Zapesocki (Vice Principal)

Call to Order at 6:14 pm (Caitlyn chaired the meeting)

1. Motion to Approve the Agenda: - Moved by Lauren, seconded by Nicole, carried.
2. Motion to Approve the Minutes of May 18, 2022: Moved by Lauren, seconded by Nicole, carried.
3. Reports
 - a. Treasurer's Report
 - i. Operating Account - \$3,963.19
 - ii. Casino Account – \$4,534.21
(The money in the casino account will be kept there. Funds will be needed to host the next casino for a casino coordinator and hotel rooms for volunteers) Next Casino, in Camrose, will be 2nd quarter of 2023.
4. Business Arising from the Minutes
 - a. Many parents signed up for the various volunteer opportunities, during the welcome back BBQ, including for the dance and Christmas market
5. New Business
 - a. Wish List / Spending Priorities
Birch Bay, Teacher allowances, and stage for Christmas concert approx. cost is \$1000. The stage is a much cheaper option then renting the Dow and having to bus & supervise children (approx. \$5000). Christmas concert is theme and would have an afternoon and an evening concert. Sportball 6 sessions for 9 months is \$3000.

MOTION: To approve \$50 teacher allowance. Moved by Caitlyn, seconded by Nicole, carried.

MOTION: To approve approx. \$1700 for Birch Bay for the Grade 6 farewell. Moved by Caitlyn, seconded by Nicole, carried.

b. Fundraising Plans

- i. Dieleman's Catalogues – due October 11. \$761.00 in sales so far. This fundraiser is not doing as well as in previous years.
 - ii. Halloween Dance October 28. Donation for entry as well as collecting food bank donations. Will need volunteers to decorate, run concession. Would like to sell popcorn using the school's popcorn machine. Prize for best costume. Costumes must be school appropriate. A wedding Caitlyn recently planned the DJ was \$600. Will also look into what Stuart McGowan charges. Kristi has his contact info. We will go with the cheapest DJ option.
 - iii. Christmas Market – December 3 from 9-3 – would like to have a class poster competition. Vendor tables are \$40. Would like to have the choir singing and pictures with Santa. Each vendor will be required to donate an item to the raffle. Bake sale, we kindly ask for baked good donations from parents and teachers.
ACTION: Caitlyn to finalize booking the gym for the market
 - iv. Potential fundraisers include: bottle drive, food fundraisers, gift cards, spring Dieleman's, Kuhlman's gift cards, or Thiel's.
- c. Society Annual Return – will submit along with a copy of financial statements for September 2021-September 2022 to the Government of Alberta
- d. Elections of Executive for the 2022-2023 School Year (Kristi chaired this part of the meeting):
- All positions were acclaimed:
Chairperson: Caitlyn Zabrick
Vice chairperson: Stephanie Stoddard
Secretary: Nicole Way
Treasurer: Lauren Taubenheim
- e. Confirm signing authorities for the "F.S.E.S. Parent Society 0967117" at Servus Credit Union, the account will remain 2 to sign:
Current signing authorities are: Lauren Taubenheim, Nicole Way, and Caitlyn Zabrick.
- Stephanie Stoddard is to be added.
The NetBanking Administer will be Lauren Taubenheim
Moved by Nicole, seconded by Caitlyn, Carried

- f. Milk Day – Lauren and Kristi will organize a milk day on November 25, this ensures the kindergarten classes have the milk cartons to build their gingerbread houses with. Kristi will reach out to No Frills.
6. Next Meeting: October 25, 2022, after Parent Council Meeting
7. Meeting Adjourned at 7:03 pm.